Approval to Enroll In A Class in Another School

There may be an instance where you and your advisor determine that a course or courses in another school should be part of your approved program. This form needs to be completed and approved before registering for the class.

If you are seeking approval to take a course that is not part of your approved program, any financial aid you are receiving will not be applied to this course.

Please note that if there is an enrollment limit on the course in which you are requesting to enroll, students in the school in which the course is taught will have priority.

Acquiring approval on this form does not constitute acceptance into a joint degree program.

Student's Name:_____ Date:_____

Genisys ID #: _____

Semester_____ Year:_____ School to which you are Admitted:_____

Course(s) you desire to take: CRN#: _____ Course 1:_____
CRN#: _____ Course 2:_____
CRN#: _____ Course 3:_____

Instructor for Course 1:_____ Course 2:_____ Course 3:_____

Is the course(s) part of your Approved Degree Program? ____Yes _____No If no, which one(s): _____

REASON FOR REQUEST:

APPROVAL SIGNATURES in the order indicated:

Your Advisor:_____ _____
Printed Name Signature

Dean of the School in which Course(s) is Taught:_____

Instructor of Course 1:_____

Instructor of Course 2:_____

Instructor of Course 3:_____