



TRANSFER CREDIT EVALUATION FORM FOR GRADUATE STUDENTS

Attention Student: Submit this form to your advisor. An official transcript (cannot be stamped "issued to student") is required for transfer credit to be awarded. Please have the originating institution send your official transcript directly to: Enrollment Support Services, 1000 Regent University Dr. LIB 102, Virginia Beach, VA 23464

Student Name: _____ Enrollment Term: _____

Student Genysis ID#: _____ Regent School: _____

Signature of Student

Date

Attention Advisor/Dean: The above student has requested that the following courses be accepted as transfer credit to his/her Regent degree program. Regent policy allows up to 49% of a degree program to be transferred for most programs. Please evaluate the compatibility of the requested courses with the student's Regent program, make recommendations, and forward to the dean for approval. Specify if the requested transfer course is equivalent to a Regent course. Unaccredited institutions will be evaluated on a case-by-case basis.

Please fill out completely. All fields required for processing:

Name of Institution	Course (include subj. code/ course #)	Term completed	Grade	# of Sem./Qtr. Hours	Corresponding Regent Course (include subj. code/ course #)	# of Semester hours accepted

For School Use Only: # Credits Accepted: _____ # Credits Denied: _____

Additional Materials Requested: _____

Military Partner MOU advanced standing granted? (specify MOU): _____

Authorized Signature

Date

SEND ORIGINAL SIGNED FORM AND OFFICIAL TRANSCRIPT TO REGISTRAR.

For Registrar Use Only: Official Transcript on File: _____ Entered on Transcript: _____

Military Partner Attribute entered _____ Date: _____ Registrar Staff _____